



Diploma of National Indigenous Legal Advocacy – Course 39104QLD

Participants

The Diploma of National Indigenous Legal Advocacy is intended to address the training needs of Indigenous peoples who have significant experience working in a legal environment.

The course is specifically designed to provide a detailed knowledge of legal matters necessary to work as a Senior Field Officer or Senior Indigenous Legal Advocate and to develop skills in office administration, staff supervision and/or management work in Aboriginal and Torres Strait Islander Legal Services or related areas.

It is also designed to meet the needs of Indigenous peoples with significant experience working in Indigenous community organisations, Government departments / agencies relating to juvenile justice, corrective services or care and protection, or participating in Indigenous community justice mechanisms and in other similar roles.

Skills and outcomes

On successful completion of the Diploma, students will have demonstrated that they are able to:

- manage responsibilities for court appearances and law reform;
- represent their organisation; and
- manage legal work environments and effective communication processes.

Students will also be able to demonstrate that they are able to work with limited supervision to:

- support clients in maintaining the importance of land and culture;
- advise on provisions of a range of law enforcement legislation;
- manage ethical responsibilities in the legal system;
- report on legal issues;
- provide advice and advocacy for clients;
- support clients in arrest, bail, court and detention situations;
- manage conflict;
- conduct research in response to requests; and
- develop community networks.

Course outline

In undertaking the course, students will learn about:

- skills for mediation and counselling clients and staff;
- recognition of Aboriginal customary law;
- law reform processes;
- substance abuse and family violence; and
- Sentencing processes and management of client appearances before court.

Students can also choose from electives on indigenous rights at the international level and the application of international law to indigenous peoples; Aboriginal men's and women's perspectives on the law; managing an organisation's finances; mediation and counselling a client; mental health and disability issues; finance administration; interpreting; care and protection; and family violence issues.

It is envisaged that a student will in many instances progress from the Certificate IV course to the Diploma. In order to be awarded the Diploma, students will be required to complete the requirements for the Certificate IV course (ie, the 19 compulsory units and 2 electives) and also complete an additional 5 compulsory units and 2 electives at the diploma level.

If a student is enrolled in the Diploma and does not complete the requirements of the course, they will still be awarded the Certificate IV if they have completed the required units for that course.

There is provision in the course for trainers to recognise student's prior learning for any unit. There is also provision in the course for students to undertake a vocational training placement (of 100 hours). The course structure is contained in the tables below.

1) Compulsory units of competency – Diploma students must complete the following compulsory units from the Certificate IV course

Competency Code	Competency Name	Nominal hours (Supervised)
AILA301A	Gather information in legal systems to assist in routine responsibilities	30
AILA302A	Provide advice to client	30
AILA303A	Provide assistance to people seeking support when detained or in an arrest situation	30
AILA401A	Assist persons seeking bail	30
AILA402A	Provide assistance to Indigenous people maintaining the importance of land and culture	30
AILA403A	Advocate for clients in care or custody or in need of assistance	60
AILA404A	Support clients needing legal assistance	80
AILA405A	Utilise ethical standards when dealing with clients	20
BSALC402A	Research, locate and provide legal and other information in response to requests	60
BSBADM305A	Create and use databases	30
BSBCMN108A	Develop keyboard skills	20
BSBCMN214A	Create and use simple spreadsheets	20
BSBCMN311A	Maintain workplace safety	30
CHCCOM3A	Utilise specialist communication skills	40
CHCORG5A	Maintain an effective work environment	32
CSCSAS018A	Manage conflict through negotiation	20
ICPMM63BA	Access the internet	20
RTD4804A	Develop community networks	25
THHGHS03B	Provide first aid	24

2) Compulsory units of competency – Diploma students must complete the following additional compulsory units

Competency Code	Competency Name	Nominal hours (Supervised)
AILA501A	Manage effective communication processes for legal work	60
AILA502A	Manage responsibilities in relation to law reform	20
AILA505A	Manage responsibilities for court appearances	40
BSBATSIW514A	Represent your organisation	40
CHCORG6A	Coordinate the work environment	64

3) Elective units of competency – students must complete 2 elective units from the Certificate IV course

Unit Code	Unit Name	Nominal hours (Supervised)
AILA406A	Promote access and equity with Indigenous clients in the legal system	40
BSALPL402A	Provide support in family law matters	80
BSBCMN308A	Maintain financial records	60
CHCADMIN3A	Undertake administrative work	32
CHCDFV1A	Recognise and respond to domestic and family violence	TBA
CHCPROT11A	Provide for care and protection of clients in specific need	56
PUALIO004A	Provide interpreting and translating services	20

4) Elective units of competency – students must complete 2 elective units from the Diploma elective list

Unit Code	Unit Name	Nominal hours (Supervised)
AILA503A	Promote Indigenous legal perspectives	40
AILA504A	Provide mediation for clients needing legal advice	20
CHCADMIN4A	Manage the organisations finances, accounts and resources	96
CSCORG21A	Research issues and concerns in correctional services	TBA
RTD5907A	Plan for successful cultural practice at work	50